

Coming to the Table Executive Committee

The Executive Committee comprises the board president, vice president, secretary and treasurer and implements the plans and policies of the board.

The duties of the Executive Committee include:

- Meet regularly between board meetings so as to manage the affairs of the organization.
- Initiate organizational planning and budgeting.
- Develop board policies and needed amendments to the bylaws for board consideration.
- Make recommendations to the board on actions needed for the conduct of CTTT affairs.
- Implement plans adopted by the board, e.g., community activity plan, fundraising plan, communications plan.
- Negotiate partnership relationships with other organizations per recommendations of the Partnership Committee and board action.
- Delegate duties to board members, committee members and staff as appropriate and with supervision and reporting required.
- Make time sensitive decisions for CTTT between board meetings.
- Serve as a sounding board for staff ideas, proposals and actions.